

Middle East University
Dr. Hanan Al Shikh
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Date: 29/06/2022

Dear Dr. Hanan,

Thank you for giving “Opal Hotel” the opportunity to be the host of your esteemed Guests.
Please find the below contract agreement valid to 31/Dec /2022.

<u>Special Rates 2022</u>		
<u>ROOM AND SUITE TYPES</u>	<u>Your Special Rate</u>	
	<u>Single Room</u>	<u>Double Room</u>
Standard Room	JOD 54.00 = USD \$ 77.00	JOD 59.00 = USD \$ 84.00
Junior Suite	JOD 75.00 = USD \$ 106.00	JOD 79.00 = USD \$ 112.00
Executive Suite	JOD 95.00 = USD \$ 135.00	JOD 100.00 = USD \$ 142.00
Family Suite (Two Bed Rooms)	JOD 110.00 = USD \$ 156.00	JOD 120.00 = USD \$ 170.00

SUPPLEMENTS:

- All above mentioned rates are on Bed & Breakfast.
- All above-mentioned rates are in Jordanian dinars inclusive Taxes
- Extra Meal Supplement in **JOD 15.000** inclusive Taxes.
- - 10 JDs will be added for each additional person in the **family suite** per night as a maximum of two people, including breakfast.
- Any increase in sales tax by the Government will be passed to your esteemed company directly.
- Special supplements for events, occasions, incentives, corporate meetings will apply.



GENERAL HOTEL TERMS AND CONDITIONS

- Breakfast to be taken at the Main Restaurant.
- Hard drinks are not allowed and not served at Opal Hotel Amman
- Pets are not allowed in Opal Hotel Amman
- Kindly note that Opal hotel does not approve of selling its rooms online
- Kindly note that the hotel has the right to change or modify the contract with 7 days of informing the company.
- Hotel check-in time is 14:00 hrs. & check-out time is 12 noon.

MEETING ROOM PRICESE:

- One Coffee Break **JD 6** per person.
- Two Coffee Break **JD 12** per person.
- Rich Coffee Break **JD 11** per Person.
- One Coffee Break with snacks **JD 12** per person.
- Open Coffee Break **JD 10** per person
- Minimum of **20** person and if the number is not completed additional **JD 60** is to be added as Meeting Room rental.
- One Coffee Break with buffet - lunch or Dinner **JD 21** per person.
- Two Coffee Break with buffet - lunch or dinner **JD 25** per person.
- Minimum of **10** person and if the number is not completed additional **JD 60** is to be added as Meeting Room rental.

GUEST ROOM AMENITIES & SERVICES:

- Free basic internet connection in all rooms
- Free access to Opal Hotel Fitness Club and Swimming pools.
- Iron & Iron board available upon request
- Rooms with Stunning views.
- Non-Smoking rooms, if requested.
- Air conditioning and heating with individual temperature control.
- In-room safe box and minibar.
- Hair dryer, shaving mirror.



CHILDREN & EXTRA BED POLICY:

- Children under 5 years are free as per meal plan, ages from 5-10 are granted 50% discount of adult rate
- Room will apply, with a maximum of 2 children.
- Extra Bed charge **JD 20.000** BB (Inclusive to service charge and tax) for a maximum One extra bed in the room.
- Children below 16 years are not allowed to enter the health club.

CANCELLATION & NO SHOW POLICY:

- Cancellation of reservation with no penalty will be accepted for Individual bookings up to 3 days prior to arrival date group reservations must be before 7 days.
- One night charge will be paid to the hotel in case of No-Show or cancelled less than 3 days prior of the arrival date.
- All reservation must be guaranteed by credit card Or Credit Facilities (CL).

GROUP BOOKING POLICY:

- Group special rate can be offered case by case upon your group booking request.
- Group booking considered from 7 rooms and above.
- The final rooming list to be provided maximum by **7** days prior to arrival date, otherwise the Hotel has the right to release all of the group rooms.
- Increase of the number of the group rooms will be subject to availability after rooming list has been received.
- All room reservations can be considered as confirmed as soon as you obtain a reservation confirmation number.
- This reservation confirmation number will serve as a guarantee for you that the reservation has been entered in our reservation PMS system.
- Number of rooms, number of guests, specifies type of rooms Name of guest and meal plan and Features, i.e., handicapped, Nonsmoking suite, twin etc...) should Be Motioned on Rooming List
- Check in time is 14:00 hrs. Early Access to rooms prior to this time will subject to availability
- Check out time is at 12:00 Noon



TRANSPORTATION:

- Airport Pick-up is charged **JD 25** Net per trip per car.
- Airport Drop off is charged **JD 25** Net per trip per car.
- Details and charges of airport transportation must be received and secured in advance

PAYMENTS TERMS & CONDITIONS:

- In case a "Credit Facility" is required, a Credit Form Request will be sent.
- If an "Advance Payment" is requested, payment must be settled 48 hours prior to arrival Date.
- Settlement period will be advised when you are granted a credit facility.
- All pending cases, rates' conflict, or any kind of disputes should be raised to the hotel and discussed within one month of invoice's issuance (date of invoice) if the case was not discussed During this period, the invoice will be considered agreed to settle.
- If company does not have credits account the following payment policy to be applied
- For group reservations.
- 50% of the total amount of the bill to be paid 7 days prior of group arrival
- Rest of the amount should be paid before group check in

Bank Details:

Opal Company for hotel investment / Safwa Islamic Bank

Account No.: 0232/0214547/001/3000/000

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For Reservation:

- In order to simplify the reservation process, we have set up the following methods:
- Direct reservation telephone number: +962 6 4120021
- Direct reservation fax line: +962 6 4120028
- Direct reservation Email: reservation@opalhotelamman.com

The above-mentioned terms and conditions reflect our previous discussions and will serve a solid base for a beneficial partnership for both **Middle East University & Opal Hotel.**

This agreement will only be in effect as of the date of receiving the duly stamped and signed Copy enclosed. The agreement must be signed (all pages) by only authorized people from your company no later than one week from received date.

SIGNATURE

Middle East University
Signature:
Date:
Stamp:

Kind Regards,

Sari Al A'bed
Director of Sales
Opal Hotel - Amman
Mobile: +962 79 579 33 59
Email: Dir.Sales@opalhotelamman.com